



APPLICATION FOR FINAL PLAT
City of Platte City
400 Main Street
Platte City, MO 64069

1. **Submittal Date** _____, 20____

2. **Legal Agent Authorized to receive notices:**
Name _____
Address _____
Telephone Number _____ Fax Number _____

3. **Subdivision Name** _____

4. **Legal Description of Land Included in Plat** (Attached or Included on Plat Map)

5. **Zoning Classification** (Outline Zones on Plat Map if more than one) _____

6. **Applicant Name** _____
Address _____
Residence Phone No. _____ Bus. Phone No. _____

7. **Property Owner(s) Name** _____
Address _____
Residence Phone No. _____ Bus. Phone No. _____

All contiguous holdings of the owner including land in the "same ownership", as defined herein, with an indication of the portion which is proposed to be subdivided, accompanied by an affidavit of ownership, which shall include the dates the respective holdings of land were acquired, together with the book and page of each conveyance into the present owner as recorded in the County Recorder of Deed's office. The affidavit advising as to the legal owner of the property, the contract owner of the property, the date contract of sale was executed.

8. Application shall be presented to the Zoning Administrator **four (4) weeks** prior to a regular Planning Commission meeting (First Tuesday of the Month).
9. One (1) of the proposed Final Plat submitted with application and one (1) copy submitted to City's Engineering Firm (Please Check with Zoning Dept)
10. One (1) copy of the proposed construction plans shall accompany the application and one (1) submitted to City's Engineering Firm (Please Check with Zoning Dept)
11. Following review and comment from Engineering Firm, applicant shall submit _____ (contact City Clerk) paper copies by 12:00 p.m. on the Thursday prior to the Planning and Zoning Meeting.
12. The Plat map of the subdivision shall conform to the specifications of Article II of Platte City's Subdivision Regulations, as well as:
 - a. all land which the applicant proposes to subdivide, inclusive of sequence and boundaries of proposed phases,
 - b. all land immediately adjacent to the proposed subdivision, extending one hundred (100) feet therefrom,
 - c. all land directly opposite the proposed subdivision, extending one (100) feet from the street frontage of such opposite land,
 - d. the names of property owners of the land required to be shown on the plat map as recorded in the County Assessor's files.
13. **Fees** all Final Plat fees pursuant to Section 410.160 of the Platte City subdivision Regulations must be paid Prior to the Planning and Zoning Commission meeting.
14. **Planning Commission meets on the first Tuesday of the month.**
15. **Approval** upon approval of the Planning and Zoning Commission and Board of Aldermen, the applicant will submit two (2) Mylar and six (6) paper copies for filing. Upon filing, the City will need one (1) Mylar and two- (2) paper.

Applicant Signature _____ **Date** _____

Application received By: _____ **Date** _____

CC#	Office Use Only
300.7	Street Sign Fee \$ _____
300.9	Plat Filing Fee \$ _____
300.4	Public Improvement Inspection Fee \$ _____
300.3	Engineering/Design Fee \$ _____