



APPLICATION FOR MINOR SUBDIVISION PLAT

**City of Platte City
400 Main Street
Platte City, MO 64079**

Office Use Only

Filing Fee \$300.00 plus \$5.00 per lot

Receipt Number _____

1. Submittal Date _____, 20_____

2. Legal Agent Authorized to receive notices:

Name _____

Address _____

Telephone Number _____ Fax Number _____

3. Subdivision Name _____

4. Legal Description of Land Included in Plat (Attached or Included on Plat Map)

5. Zoning Classification (Outline Zoning District Boundaries and label on Plat Map if more than one) _____

6. Applicant Name _____

Address _____

Residence Phone No. _____ Bus. Phone No. _____

7. Property Owner(s) Name _____

Address _____

Residence Phone No. _____ Bus. Phone No. _____

8. Application shall be presented to the Zoning Administrator **four (4) weeks prior to a regular Planning Commission meeting (First Tuesday of the Month).**

9. One (1) copy of the proposed Preliminary Plat submitted with application and one copy

submitted to City Engineering Firm (Please check with Zoning Department)

10. One (1) copy of the proposed Construction Plans shall accompany the Application and one (1) copy submitted to City Engineering Firm (Please check with Zoning Department)
11. Following review and comment from Bartlett and West Engineers, applicant shall submit two-(2) 11 x 17 paper copies by 12:00 p.m. on the Wednesday prior to the Planning and Zoning Meeting.
12. The Plat map of the subdivision shall conform to the specifications of the Platte City's Subdivision Regulations, as well as:
 - a. all land which the applicant proposes to subdivide, inclusive of sequence and boundaries of proposed phases,
 - b. all land immediately adjacent to the proposed subdivision, extending one hundred (100) feet therefrom,
 - c. all land directly opposite the proposed subdivision, extending one (100) feet from the street frontage of such opposite land,
 - d. the names of property owners of the land required to be shown on the plat map as recorded in the County Assessor's files.
13. **Fees** all Preliminary Plat fees pursuant to the Platte City Subdivision Regulations must be paid prior to the Planning and Zoning Commission meeting.
14. **Planning Commission meets on the first Tuesday of the month.**

Applicant Signature _____ **Date** _____

Application received By: _____ **Date** _____